



Bell Fund Application Portal Example Short-Form Digital Series Production Program

Please review this document to help you complete the Short-Form Digital Series Production Program Application Form on [Bell Fund Application Portal](#).

The following pages include a PDF of the Short-Form Digital Series Production Program Application Online Form. Note that fields followed by a red asterisk must be filled out in order to submit your application.

Before starting your application, please review the Short-Form Digital Series Production Program Guidelines, Program Policies and Application Components available [here](#).

You can track your application by checking your application status on the Dashboard tab on the Application Portal. You will not receive any emails from the Bell Fund Application Portal.

→ You can pdf your application so that you can retain a copy by clicking on the PRINT button at the top right corner of the page.

→ If you want to pause your application in-process and save and continue later, click SAVE DRAFT at the bottom of the page.

→ To retrieve a saved and not yet submitted application form, go to the DASHBOARD tab on the Application Portal, find the application on the CURRENT APPLICATIONS section and click on the pencil icon under the ACTION column.

→ If you wish to make changes to a submitted application prior to the deadline, please email your request to info@bellfund.ca. Applications cannot be modified after the deadline/close of the portal.

Please keep in mind that Bell Fund Application Portal may be updated from time to time and not all sections may be identical to what you see below.

Please do not hesitate to contact our team for any questions at info@bellfund.ca.



Bell Fund Application Portal Example

Short-Form Digital Series Production Program

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ONLINE APPLICATION PORTAL

Instructions:

Welcome to Bell Fund's application portal.

Setting up your Bell Fund Account:

Set up ONE ACCOUNT for your PARENT COMPANY. Use 'permanent' contact information;

Use this Parent Company Account each time you submit an application;

Contact info@bellfund.ca if there are any changes to your Parent Company Account.

Applications:

Use your Parent Company Account to create applications; and

Provide details about the 'applicant company' (e.g., single purpose company) on each application.

Saving & Submitting:

Save your work as you go and keep your application in 'draft' to continue working;

Once you SUBMIT your application, it will be viewable but locked for editing.

For guidelines and document templates please refer to the fund website.

Please check the program FAQs before contacting the fund with your question.

Email:

Password:

[LOG IN](#)[Create New Account](#)[Forgot your password?](#)

Version:20250722

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Organization Profile

[Change Password](#)

Email Address	<input type="text" value="wwel@bellfund.ca"/>
First Name*	<input type="text" value="Wei"/>
Last Name*	<input type="text" value="Wei"/>
Preferred Language	<input checked="" type="radio"/> English <input type="radio"/> French
Website	<input type="text"/>
Organization Name*	<input type="text" value="Bell Fund 1"/>
Street Address*	<input type="text" value="2 CARLTON ST"/>
Suite number(if applicable)	<input type="text" value="1710"/>
City*	<input type="text" value="Toronto"/>
Province*	<input type="text" value="Ontario"/>
Postal Code*	<input type="text" value="M5B 1J3"/>
Telephone*	<input type="text" value="(416)977-8154"/>

Corporate Profile

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The **Organization Name** will appear on your application as the parent company. Please ensure all information is accurate before submitting.



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Available Programs

Please select deadline to start your application:

You will be able to edit and save drafts of your application until you click Submit.

Bell Fund

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Program Name	Next Deadline	Upcoming Deadlines
Short-Form Digital Series Program	26-August-2025	
TV Program - Major Production Funder envelope	02-December-2025	
Industry Development	22-December-2025	

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Project Details

Bell Fund Short-Form Digital Series Program - Aug 26, 2025

Title of Short-Form Digital Series*

Season Number*

Project Budget & Finances

Production Budget \$*

Approximate Cost Per Minute*

Funding Request \$ (Max 150k/75% of production budget)*

Project Information



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Applicant Information	
Applicant Company*	
<input type="text"/>	
Street Address*	Suite number(if applicable)
<input type="text"/>	<input type="text"/>
City*	Province*
<input type="text"/>	<input type="text"/>
Postal Code*	Telephone* Ext.
<input type="text"/>	<input type="text"/>
Website	
<input type="text"/>	
Is the applicant a broadcaster-affiliated production company?*	
<input type="radio"/> Yes <input type="radio"/> No	
Is your company more than 51% owned and controlled by individuals from Official language Minority Communities (OLMC)? [e.g English in Quebec or French outside of Quebec]*	
<input type="radio"/> Yes <input type="radio"/> No	
Is this a Coproduction or a Coventure?	
<input type="radio"/> Yes <input type="radio"/> No	
MARKET INTEREST (Digital Platform)	
Digital Platform (specify below):*	
A digital platform controlled and operated by a CRTC-licensed programming undertaking (e.g. Canadian broadcaster):	
<input type="radio"/> Yes <input type="radio"/> No	Name
	<input type="text"/>
A non-licensed Eligible Digital Platform (see Program Guidelines for details).	
<input type="radio"/> Yes <input type="radio"/> No	Name
	<input type="text"/>
Project Details	

Project Information	
Series Log Line- max 50 words*	
<input type="text"/>	
Series Synopsis - max 150 words	
<input type="text"/>	
Number of episodes (min 6 episodes)*	Average episode running time (max 20 min)*
<input type="text"/>	<input type="text"/>
Start of Principal Photography*	Anticipated Release Date first Episode
<input type="text"/>	<input type="text"/>
Location of Principal Photography*	
<input type="text"/>	
Link for Proof of Concept (two mins max)*	Password for Proof of Concept (if applicable)
<input type="text"/>	<input type="text"/>
Project Contact	
First Name*	Last Name*
<input type="text"/>	<input type="text"/>
Title*	Telephone* Ext.
<input type="text"/>	<input type="text"/>
Email*	
<input type="text"/>	
Applicant Information	



Bell Fund Application Portal Example Short-Form Digital Series Production Program

Project Details

Language of Application*

☐ English☐ French

☐ Other

Primary Language of the Project*

Other Language(s) in the Project

Target Audience*

☐ Children 2-5☐ Children 6-12☐ Youth 13- 17

☐ Adults 18-34☐ Adults 35-54☐ Adults 55+

Genre*

☐ Documentary☐ Lifestyle☐ Factual☐ Reality

☐ Children and Youth Live Action☐ Drama☐ Comedy

Total CAVCO/CRTC Points (minimum 6 out of 10)*

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Print

Financial Structure

Instructions:

To add a funding source, click "ADD" and select from dropdowns as appropriate. The funding total must equal your proposed budget.
Percentage of funding is automatically calculated based on the entered financing structure.

ADD

Funding Source	Funding Source Details	Amount	Type of Funding	Confirmed	% of Funding	Action
Bell Fund	Advance	\$150,000.00	Advance	No	75.00%	
Broadcaster	CBC	\$50,000.00	Licence	Yes	25.00%	
Funding Total		\$200,000.00				

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Funding Source	Funding Source Details	Amount	Type of Funding	Confirmed	% of Funding	Action
Bell Fund	Advance	\$150,000.00	Advance	No	75.00%	
Broadcaster	CBC	\$50,000.00	Licence	Yes	25.00%	
Funding Total		\$200,000.00				

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Financial Structure.

Funding Source: *

Amount *

Type of Funding *

Confirmed *

SAVE

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Documents

Instructions:
Upload your required documents by clicking the "UPLOAD" button for the corresponding document.
If you are unable to upload a document please ensure that the file name is short with no symbols or special characters and that the file type is supported by the portal (acceptable file types are .pdf, .jpeg, .jpg, .doc, .xls, .csv, .xlsx, .txt, .png, .ppt, .pptx, .tif)

Documents	File Name	Required	Action
Project Details Form [Documents available here]	• Applicant company_EN_SFDS_Project-Details-Form_2025.docx	<input checked="" type="checkbox"/>	
Signed Rights Attestation Form [Documents available here]	• Applicant company_BF-SFDS_ATTESTATION-OF-RIGHTS-FORM.docx	<input checked="" type="checkbox"/>	
Agreement with Digital Platform (deal memo or commitment letter is sufficient at application stage) (+)	• Applicant company_EN_SFDS_Agreement with Digital Platform.docx	<input checked="" type="checkbox"/>	UPLOAD
Digital Platform Support Form(+) [Documents available here]	• Applicant company_EN_BF_SFDS-Digital-Platform-Support-Form_2025.docx	<input checked="" type="checkbox"/>	UPLOAD
Proof of other financing (if applicable)(+)		<input type="checkbox"/>	UPLOAD
Short-Form Digital Series Production Budget (.xls or .xlsx) [Documents available here]	• Applicant company_SFDS-Budget-Finance-Cash-Flow-Template.xlsx	<input checked="" type="checkbox"/>	
Preliminary Audience Development Plan (maximum of 10 pages) [Documents available here]	• Applicant company_BF-2025-SFDS-AUDIENCE-ENGAGEMENT-PLAN-.docx	<input checked="" type="checkbox"/>	
Articles of Incorporation of Applicant	• Applicant company_EN_SFDS_Articles of Incorporation.docx	<input checked="" type="checkbox"/>	
Creative Materials that best represent the project (e.g. outlines, scripts, bible, link to previous season episode, etc.)(+)	• Applicant company_EN_SFDS_Creative materials.docx	<input checked="" type="checkbox"/>	UPLOAD
Production Schedule	• Applicant company_EN_SFDS_Production Schedule.docx	<input checked="" type="checkbox"/>	
Credits of Applicant Company (+)	• Applicant company_EN_SFDS_Credits .docx	<input checked="" type="checkbox"/>	UPLOAD
List of confirmed Key Creatives including short bios and IMDB/website links (Please submit one document including all information)	• Applicant company_EN_SFDS_Key Creatives Confirmation.docx	<input checked="" type="checkbox"/>	
Bell Fund Self-Identification Production Code List [Documents available here]	• Applicant company_SFDS-Budget-Finance-Cash-Flow-Template.xlsx	<input checked="" type="checkbox"/>	
Sustainability Plan (please use the Producing for the Planet template) [Documents available here]	• Applicant company_Sustainability Plan Template_Producing for the Planet.doc	<input checked="" type="checkbox"/>	
Coproduction Agreement (if applicable)		<input type="checkbox"/>	UPLOAD
Additional documents (if applicable)(+)		<input type="checkbox"/>	UPLOAD

Notes:

- No .ZIP files – for multiple documents please upload each file separately. To upload more than one document or for documents not listed, please use "Additional Documents"
- Keep file names short with no symbols
- Acceptable file types for upload are: .pdf, .jpeg, .jpg, .doc, .docx, .xls, .csv, .xlsx, .txt, .mov, .avi, .mp4, .wmv, .png, .ppt, .pptx, .tif
- Do NOT email documents

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4. Submission

Terms of Submission

By clicking "Submit", the undersigned authorized representative of the Applicant (and including on behalf of all Co-Aplicant(s), if applicable) hereby:

- agrees that no obligation is assumed or implied against Bell Fund unless and until Bell Fund enters into a written agreement with the Applicant, if any, and then only as expressed in such Agreement;
- releases Bell Fund and its directors, officers, members, employees, administrators, agents and representatives from any liability for the loss, theft, damage or destruction of the documents and materials submitted with this application or for the unauthorized use or reproduction for reasons beyond Bell Fund's knowledge or control. All risks associated with the transmission of the documents and materials submitted with this Application are assumed by the Applicant;
- authorizes Bell Fund to communicate any information in this Application with any third party indicated in this Application;
- agrees that the Bell Fund retains the right to keep on file or destroy all material submitted by Applicant in support of their Application and that the materials submitted in connection with the Application may be reproduced and distributed to an external party as part of the Project assessment through the evaluation process;
- declares that the Applicant has not entered into any oral or written agreement or "side deal" that conflicts with any of the provisions of this application form, the Guidelines of the applicable Program and applicable Program Policies;
- declares that the information provided herein and in any attached documentation is accurate and complete, and that both the Project and the Applicant comply and will continue to comply with the Guidelines of the applicable Program and applicable Program Policies and agrees to notify the Bell Fund immediately if and when any changes occur to the Application or documents submitted;
- has made and shall continue to make without delay full disclosure to the Bell Fund of any dispute, and actual or potential litigation in connection with the Project;
- acknowledges that, while industry standard security measures are used to protect information provided to the Bell Fund from unauthorized access, the Bell Fund cannot guarantee that unauthorized third parties will never be able to defeat such measures, and that, except if caused by the Bell Fund's negligence or willful misconduct, the Bell Fund is not responsible or liable for any losses, damages, costs, expenses or other claims resulting from a third party's unauthorized access to the Applicant's information;
- authorizes the Bell Fund to include in a press release and also to disclose on their website any and all information pertaining to the application and/or the Project;
- acknowledges that the Bell Fund has full discretion in administering its Programs and in the application of its Guidelines to ensure that its funding is provided to those projects that meet its mandate. The Applicant further acknowledges that in all questions of interpretation of the Programs, Guidelines, Agreements and whether Applicants and/or Projects meet the spirit and intent of any Bell Fund policy, the Bell Fund's interpretation shall prevail; and
- declares that if there is a/are any Co-Aplicant(s), this statement is being made on behalf of all Co-Aplicant(s), and that the signatory of the Applicant is authorized to sign on behalf of the Co-Aplicant(s), and provide information, instructions and approvals to the Bell Fund, in regard to the Application and the Project, on behalf of the Co-Aplicant(s).


The undersigned hereby solemnly declares and warrants that the information and documents submitted for this Application are accurate, true and complete, and makes this solemn declaration knowing that it is of the same force and effect as if made under oath. This document must be signed by the Applicant and the Applicant must be authorized to sign on behalf of all Co-Aplicant(s). Submitting this form electronically has the same effect as a handwritten signature.

☒ I Agree

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**Confirmation**

Attention: Once your application is submitted you will not be able to make further changes. Ensure that your application is complete prior to clicking 'Submit'.

YesNo

No confirmation email will be sent after this message. You can see the status of your application by going back to the Dashboard.



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ONLINE APPLICATION PORTAL

Dashboard

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Thank you for submitting your application.

You can track your application eligibility by checking your application status on the Dashboard.

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Instructions:

Application Status:
After the deadline your application will be reviewed for eligibility and the status will be changed to 'eligible' or 'ineligible' within 5-10 days;
Eligible applicants will be notified approximately 6 to 12 weeks (program dependant – see applicable program guidelines) after the deadline, and the status will be changed to 'approved' or 'not approved';

Approved Projects:
Continue using the portal to upload all documents pertaining to your application. (Do not email documents.);
Notify Bell Fund if your file is ready for review (e.g., after a contractual milestone);
note, you may not delete any documents from your file. (Contact Bell Fund if you need assistance.)

Uploading Documents:
Approved projects may upload documents by clicking on the 'globe symbol' under 'ACTION' on the dashboard;
Make sure file names do not contain symbols and are not very long. Also, clearly indicate the type of document (e.g., E&O Insurance).

Current Applications

Name of Project	Applicant Company	Program Name	Deadline	Created On	Submitted On	Status	Action
A	Bell Fund	Short-Form Digital Series Program	Aug-26-2025	Jul-28-2025	Jul-28-2025	Submitted	